



# AUTO RELOCATION

## The following items need to be completed to best prepare your vehicle for transport:

**ACCESSIBILITY:** Be sure contact persons are available by phone between the hours of 8:00 a.m and 9:00 p.m. seven days a week, and be sure that the phone numbers you provide are direct lines to those persons. Cell phones are usually the best. Pagers or voice mail numbers cannot be accepted.

**ALARMS:** Alarms should be turned off for transport. If there are special instructions required to start a car in order to disarm the alarm, please inform your carrier picking up your car. We cannot be responsible for drained batteries resulting from an alarm that has not been turned off.

**ANTENNAS:** Antennas should be lowered or removed. Temporary antennas for cell phones or CB radios should also be removed.

**CAPS/CANOPIES:** Caps and canopies on pickup trucks must be properly bolted to the box of the truck to ensure safe delivery.

**CAR WASH:** In order to expedite origin inspection by your carrier, please provide the vehicle in clean condition. This allows for quick and fair evaluation of the vehicle prior to shipment, and establishes the standard for condition of delivery.

**CLIMATE:** Make sure your car is prepared for any climate. Replenish coolants, transmission oil, antifreeze and other fluids, as needed. We are not responsible for preventable damage caused by acts of nature.

**CRACKED GLASS:** Should the vehicle glass have a nick, scratch, chip, crack or other imperfection, we will not be responsible for damage caused by any preexisting condition.

**KEYS:** U.S. Department of Transportation requires that one set of all keys for the vehicle be provided to the carrier, including the ignition, trunk and glove box keys.

**LOCATIONS:** Make sure that both your pickup and drop off locations are tractor trailer accessible. A 75-85 foot truck must be able to maneuver to and from each address to load and unload safely.

**PERSONAL ITEMS:** Try not to leave or transport anything valuable in your vehicle. Your vehicle is insured but nothing else. We cannot be responsible for anything loose inside your car, including cell phones, radar detectors, removable radios, household goods, sunglasses, etc.

**RACKS:** Remove any luggage, bike or ski rack that is not permanently attached to the car.

**REGISTRATION:** You are responsible to check with the state you are moving to regarding their rules on registration, emission and licensing requirements. Please do this prior to shipping in order to familiarize yourself with your new state's laws.

**SPOILERS:** Spoilers, fairing, air dams or other low hanging items should be removed, or sufficient clearance assured, to expedite loading on the rail and truck ramps.

**TOLL PASSES:** These should be removed prior to transport. We cannot be responsible for charges incurred if left in your vehicle.

